

Minutes of the meeting held under the Chairmanship of Hon'ble Chief Minister on 10.01.2012, in the meeting hall Civil Secretariat, Jammu, to review the pace of implementation of the Jammu & Kashmir Public Services Guarantee Act, 2011.

Present:-

1. Hon'ble Chief Minister = **In chair**
2. Hon'ble Deputy Chief Minister.
3. Hon'ble Minister for Consumer Affairs & Public Distribution and Transport.
4. Hon'ble Minister for Revenue, Relief & Rehabilitation.
5. Chief Secretary.
6. Principal Secretary to Hon'ble Chief Minister.
7. Principal Secretary to Government, Housing & Urban Dev. Department.
8. Commissioner/Secretary to Government, GAD.
9. Commissioner/Secretary to Government, Transport Department.
10. Commissioner/Secretary to Government, Revenue Department.
11. Secretary to Government, CA & PD Department.
12. Shri Ishtiaq Ahmed Ashai, KAS, Special Secretary, CA & PD Department, (Nodal Officer).
13. Shri Farooq Ahmad Renzu, KAS, Director, Information, J&K.
14. Shri Showkat Ahmad Zarger, KAS, Special Secretary, PHE, Irrigation and Flood Control Department.
15. Shri Muhammed Sadiq Sheikh, Special Secretary, Revenue Department (Nodal Officer).
16. Shri S. A. Laharwal, OSD in the Transport Department, (Nodal Officer).
17. Mrs. Shabnum Kamili, KAS Deputy Secretary, Power Development Department (Nodal Officer).
18. Shri T. C. Bavouria, Deputy Secretary, Housing and Urban Development Department, (Nodal Officer).
19. Shri M. R. Matoo, Joint Director Planning, PHE, Irrigation and Flood Control Department (Nodal Officer).

The following decisions were taken in the meeting:-

1. The Designated Officers/Appellate Authorities of all the concerned departments shall, for convenience of the general public, display all relevant information relating to the services to be provided by them, as per Form – 2 of SRO 223 on the painted notice boards in Urdu and Hindi languages in addition to the notice boards installed in English language. The State Level Nodal Officers and District Level Nodal Officers shall monitor the progress on this account and intimate the action taken to the General Administration Department within two weeks positively.



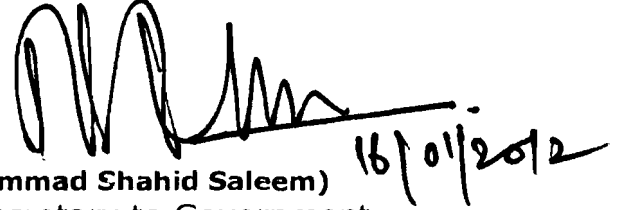
2. The Director Information, J&K shall ensure publication of advertisement relating to the Jammu and Kashmir Public Services Guarantee Act, Rules & Notification, 2011 for information of the general public in the leading local dailies of both Divisions of the State, in Urdu/Hindi/English languages on a daily basis. In order to ensure wide publicity to the Act and Rules he shall start series of audio/visual advertisements for the purpose on a daily basis through Doordarshan and other local media networks available in the State extending department wise coverage.
3. The General Administration Department shall initiate the process of inclusion of new services within the purview of the Jammu and Kashmir Public Service Guarantee Act, 2011. The Hon'ble Chief Minister as Minister Incharge Home Department approved inclusion of following services pertaining to the Home Department within the purview of the Act:-
 - i. Issuance of Copy of FIR to the applicant.
 - ii. Character Antecedents Report from CID in respect of newly appointed candidates in Government service.
 - iii. Verification Report from CID for acquiring Passports.

In addition to above the Hon'ble Chief Minister further desired that issuance/grant of MNREGA Card may also be included as a service within the purview of the Act.

4. In order to ensure proper monitoring of implementation of the Jammu and Kashmir Public Services Guarantee Act, 2011, the General Administration Department in the first instance shall constitute a "Public Services Management Cell" in the Civil Secretariat headed by a Deputy Secretary level officer. In the meantime, the Madhya Pradesh model shall be examined so that later a view could be taken whether to have an independent administrative department for implementation of the Jammu and Kashmir Public Services Guarantee Act, 2011 and allied activities.



5. The concerned Administrative Departments shall provide vehicles to the State Level Nodal Officers for inspection of the offices of Designated Officers/Appellate Authorities notified under the Act. The State Level Nodal Officers shall prepare a roster and in every month shall devote a minimum of four days for the purpose.



(Mohammad Shahid Saleem)

Deputy Secretary to Government
General Administration Department

Dated: 16.01.2012

No:GAD(Adm)66/2011-V

Copy to the:-

1. Principal Secretary to Hon'ble Chief Minister.
2. Principal Secretary to Government, Housing & Urban Dev. Department.
3. Principal Secretary to Government, Power Development Department.
4. Commissioner/Secretary to Government, Public Health Engineering, Irrigation and Flood Control Department.
5. Commissioner/Secretary to Government, Transport Department.
6. Commissioner/Secretary to Government, Revenue Department.
7. Secretary to Government, CA & PD Department.
8. Shri Ishtiyaq Ahmed Ashai, KAS, Special Secretary, CA & PD Department (Nodal Officer).
9. Shri Farooq Ahmad Renzu, KAS, Director, Information, J&K.
10. Shri M.S. Shiekh, KAS, Special Secretary, Revenue Department (Nodal Officer).
11. Shri S. A. Laharwal, OSD in the Transport Department (Nodal Officer).
12. AS/PPS to Chief Secretary.
13. Mrs. Shabnum Kamili, KAS, Additional Secretary, Power Development Department (Nodal Officer).
14. AS/PS to Hon'ble Chief Minister
15. Special Assistant to the Hon'ble Deputy Chief Minister.
16. Special Assistant to the Hon'ble Minister for Public Health Engineering, Irrigation and Flood Control.
17. Special Assistant to the Hon'ble Minister for Consumer Affairs & Public Distribution and Transport.
18. OSD to the Hon'ble Minister for Revenue, Relief & Rehabilitation
19. Special Assistant to the Hon'ble Minister of State for Forests, Environment & Ecology, Transport, CA & PD and Power.
20. Special Assistant to Hon'ble Minister of State for Housing & Urban Development, PHE, Tourism, Revenue & Relief & Home.
21. All District Level Nodal Officers for information and compliance.
22. Shri T. C. Bavouria, Deputy Secretary, Housing and Urban Development Department (Nodal Officer).
23. Shri M. R. Madoo, Joint Director Planning, PHE, Irrigation and Flood Control Department (Nodal Officer).
24. PS to Commissioner/Secretary to Government, GAD.