



Government of Jammu and Kashmir
General Administration Department
(Services) Civil Secretariat,
Jammu/Srinagar

Subject: Implementation of Online processing of Annual Performance Reports (APRS) of Gazetted Officers of Union Territory of Jammu and Kashmir on SPARROW.

Government Order No. 1080–JK(GAD) of 2022,
Dated: 17.09.2022.

Online portal viz. <https://Jaksparrow.jk.gov.in>, for processing of Annual Performance Reports (APRs) of all Gazetted Officers in the Union Territory of Jammu and Kashmir has been launched on 15.09.2022 and as such all APRs shall be processed in online mode henceforth including Assessment Year 2021-22.

In view of the above and in supersession of timelines provided under Government Order No. 1311-GAD of 2001 dated 09.11.2001, the revised timelines for processing of the Annual Performance Reports, on the Online Portal for all Gazetted Officers of Jammu and Kashmir (except members of the Jammu and Kashmir Administrative Service) for the Assessment Year 2021-22, shall be as under:-

S. No.	Activity	APR Timelines
1.	Creation/ Distribution of blank APRs to all concerned	Upto 30.09.2022
2.	Submission of Self Appraisal by the officer Reported Upon	Upto 31.10.2022
3.	Submission of report by the Initiating Authority (Reporting Authority)	Upto 20.11.2022

4.	Submission of report by the Reviewing Authority	Upto 10.12.2022
5.	Appraisal by Accepting Authority	31.12.2022

By Order of the Government of Jammu and Kashmir.

Sd/-

(Dr.Piyush Singla) IAS,

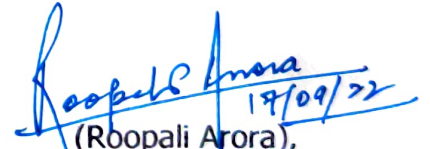
Secretary to the Government.

No.GAD-Estb/135/2021-02-GAD

Dated:17.09.2022

Copy to the:

1. All Financial Commissioners (Additional Chief Secretaries).
2. Director General of Police, J&K.
3. All Principal Secretaries to the Government.
4. Director General, IMPARD, J&K.
5. Principal Secretary to the Lieutenant Governor.
6. All Commissioner/Secretaries to the Government.
7. Chief Electoral Officer, J&K.
8. Divisional Commissioner, Kashmir/Jammu.
9. Chairperson, J&K Special Tribunal.
10. Director, Information, J&K.
11. All Deputy Commissioners.
12. Director, Archives, Archaeology and Museums, J&K.
13. All Heads of the Departments/Managing Directors/Secretary, Advisory Boards.
14. Registrar General, J&K High Court, Jammu.
15. Secretary J&K Public Service Commission/SSB/BoPEE.
16. Director Estates, Jammu/ Srinagar.
17. Secretary, J&K Legislative Assembly.
18. Secretary, Academy of Art, Culture & Languages.
19. General Manager, Government Press, Srinagar/Jammu.
20. Private Secretary to the Chief Secretary.
21. Private Secretary to Advisor (B) to the Lieutenant Governor.
22. Private Secretary to Secretary to the Government, General Administration Department.
23. Incharge Website GAD.
24. Circular/Stock file.


(Roopali Arora),
17/09/22

Under Secretary to the Government.