

Government of Jammu and Kashmir
General Administration Department

C I R C U L A R

Subject : Speedy disposal of pension cases

It has been brought to the notice of the Government that NDCs required by the employees at the time of retirement on superannuation are not issued well in time with the result the submission of pension cases to the Accountant General's Office gets delayed.

It is, therefore, impressed upon all the Administrative Secretaries to issue NDCs in favour of the retired/retiring employees within a period of one week from the date of submission of application/papers subject to completion of all formalities facilitating the submission of pension papers to the Accountant General's office well before the retirement on superannuation of Govt. employees.

Sd/-
(Khurshid A. Ganai)
Principal Secretary to Government
General Administration Department

No. GAD(Adm)339/2007-V

Dated. 19-10-2007

Copy to the: -

1. All Administrative Secretaries to Government.
2. Principal Secretary to HE the Governor.
3. All Heads of Departments.
4. Accountant General, J&K Srinagar.
5. FA/CAO, GAD
6. Principal Private Secretary to Chief Secretary.
7. Private Secretary to Principal Secretary to Govt. GAD.
8. Circular file/Stock file/Web Site.

(Asgar Hussain) 19/10.
Under Secretary to Government,
General Administration Department