



Government of Jammu and Kashmir
General Administration Department
(Services) Civil Secretariat,
Srinagar.

Subject:- Convening of District Development Board Meetings.

Circular No : 35 -GAD of 2007
Dated : 21 -08- 2007

It has been reported to the Government that some of the Heads of Departments abstain from District Development Board meetings or depute their subordinate officers for attending the same. Since important decisions are taken in these Board meetings about developmental schemes of the district, it is necessary that Heads of Departments ensure their own participation. Further, non-participation of the Heads of Departments in the meetings results in non-projection of actual requirements of the departments at the district level and the measures to be taken for providing a fillip to the activities of their department.

It is, therefore, impressed upon all the Heads of Departments to attend the meetings of the District Development Boards personally as and when the same are convened and not to depute their subordinate/junior officers except in rare circumstances and situations beyond their control.

Sd/-
(Khurshid A.Ganai) IAS
Principal Secretary to Government
General Administration Department


No:GAD(Ser) Genl/ 143/2007

Dated: 21-08-2007

Copy to all Heads of Departments for necessary action.

Copy for information also to the:-

1. All Financial Commissioners.
2. Director General of Police, J&K, Srinagar
3. Principal Resident Commissioner, J&K Government, 5-Prithviraj Road, New Delhi.
4. All Principal Secretaries to Government
5. Director General, J&K Institute of Management Public Administration and Rural Development, Srinagar
6. Principal Secretary to Hon'ble Chief Minister
7. Chief Executive Officer, Economic Reconstruction Agency
8. Chairman, Bureau of Public Enterprises
9. Principal Secretary to H.E. the Governor
10. Chairman, J&K Special Tribunal
11. All Commissioners/ Secretaries to Government
12. Commissioner of Vigilance, J&K Srinagar
13. Divisional Commissioner, Jammu/ Kashmir
14. Secretary to Hon'ble Chief Minister
15. All Heads of Departments/Managing Directors
16. Director Estates
17. Concerned officer
18. Director Information, J&K, Srinagar
19. Director Archives, Archeology and Museums
20. All Deputy Commissioners
21. Secretary, J&K Legislative Assembly/ Council
22. Secretary, J&K Public Service Commission/ Services Selection Board
23. Additional Secretary to Government, General Administration Department (Admn)
24. Secretary, J&K Academy of Art, Culture and Languages
25. Additional Secretary to Government, General Administration Department (Admn.)
26. General Manager, Government Press Jammu/ Srinagar
27. Private Secretaries to all Hon'ble Cabinet Ministers/ Hon'ble Ministers of State
28. Principal Pvt. Secy. to Chief Secretary
29. Private Secretary to Principal Secretary to Government, General Administration Department
30. I/c Website GAD / Government order file/ Stock file



(Ahmadullah Shah)
Additional Secretary to Government
General Administration Department