

Government of Jammu and Kashmir
General Administration Department
(Vigilance)

Notification

Jammu; the 28th of November, 2007

SRO 401. In exercise of the powers conferred by the sub-section (3) of section 10 of the Prevention of Corruption Act, Samvat 2006, the Government hereby makes the following rules namely:-

1. **Short title and commencement:-** (1) These rules may be called the Jammu and Kashmir Vigilance Organization (Subordinate) Services Recruitment (Qualification & Eligibility) Rules, 2007.

(2) They shall come into force from the date of their publication in the Government Gazette.
2. **Definitions.** --- In these rules, unless the context otherwise requires:-
 - a. "Administrative Department" means the Department of the Government in the Civil Secretariat holding the administrative charge of the Service;
 - b. "Board" means the Jammu and Kashmir State "Service Selection Board";
 - c. "Cadre" means the cadre of service; as indicated in Schedule-I
 - d. "Government" means the Government of Jammu and Kashmir; "State" means the Jammu and Kashmir State;
 - e. "Head of the Department" means the Major Head of the Department holding the administrative control of the organization;
 - f. "Member of the Service" means a person appointed to a post in the (Subordinate) Service under the provisions of these rules;

- g. "Post" means a permanent post carrying a definite time scale sanctioned by the competent authority;
- h. "Rules" means the Jammu and Kashmir Vigilance Organization (Subordinate) Service Recruitment (Qualification & Eligibility) Rules;
- i. "Schedule" means the schedule annexed to these rules;
- j. "Selection Agency" means the agency constituted by the Government for making recruitment to a particular class of post;
- k. "Service" means the Jammu and Kashmir Vigilance Organization (Subordinate) Service;
- l. "State" means the Jammu and Kashmir State;
- m. Words and expressions used in these rules but not defined, shall have the same meaning as are assigned to them in the Jammu and Kashmir Civil Services (Classification, Control and Appeal) Rules, 1956 / Jammu and Kashmir Civil Service Regulations.

3. Constitution of Services: - (1) From the date of commencement of these rules there shall be constituted the "Jammu and Kashmir Vigilance Organization (Subordinate) Services".

(2) The Government may, at the commencement of these rules, appoint to the service any person who at the commencement of these rules is holding in substantive capacity any post included in the cadre of the service.

Provided that for purposes of initial constitution of the service, persons holding any post included in the cadre of the service in its sanctioned scale of pay, in substantive capacity to which he was appointed by the competent authority under rules either by direct recruitment or by promotion, shall be deemed to have been appointed to the service under these rules if he / she is fully qualified to hold the post under these rules.

Explanation: - The word 'holding' means a person holding a post included in the cadre of the Jammu and Kashmir Vigilance Organization (Non-Gazetted) Service in its sanctioned scale of pay on regular basis under orders of the competent authority and will not cover the persons

holding a post on ex-cadre / deputation or transfer basis or on ad hoc basis or in a stop gap arrangement.

4. Strength and composition of the service:- (1) The authorized permanent and temporary strength of the cadre and the nature of the posts included therein shall be determined by the Government, from time to time shall, at the initial constitution of the services under these rules, be such as specified in the Schedule-I annexed to these rules:

Provided that the Government may create temporary posts in the cadre or the service for specified period or purpose as may be considered necessary from time to time.

(2) The Government shall, at the interval of every five years or at such other intervals as may be necessary, re-examine the strength and composition of the cadre of the service and make such alternations therein as it deems fit.

5. Qualification and Method of Recruitment:- First appointment to the service shall be made:-

- (a) by direct recruitment; or
- (b) by promotion; or
- (c) by transfer from another service on deputation basis;

in the ratio and in manner as mentioned against each post in Schedule-II;

Provided that:-

(i) all the posts under direct recruitment shall be filled through Jammu and Kashmir Services Selection Board as per rules / orders of the Government issued for the purpose from time to time unless any post / category of posts is exempted from the purview of the Services Selection Board;

(ii) all promotion posts shall be filled up on the recommendations of the Departmental Promotion Committee;

(iii) the posting of officials of the rank of Inspector shall be made in accordance with Government order No. 19-GAD of 2007 dated 13.3.2007.

(iv) the postings of officials of the rank of Prosecuting Officers and Constable to Sub-Inspector from Police Department on deputation will be made on the recommendations of the Vigilance Commissioner.

(v) postings of officials on other posts to be filled up by transfer/deputation shall be made by the concerned Department with prior consent of the Vigilance Commissioner.

(vi) the departments shall refer vacancies in the direct/promotion quota to Services Selection Board and Departmental Promotion Committees as the case may be in terms of SRO 166 dated 14-6-2005.

6. **Probation:-** (1) Persons appointed to the service either by direct recruitment or by promotion shall be on probation for two years and their confirmation for class or category shall be made under the provisions of Jammu and Kashmir Civil Services (Classification, Control and Appeal) Rules, 1956.

(2) The pay of the person appointed to the service under these rules shall be regularized as per the provisions of Jammu and Kashmir Civil Services Regulations or general rules as issued from time to time.

7. **Reservation in appointments:-** While making appointments either by promotion or by direct recruitment reservation shall be made in accordance with the rules and orders issued from time to time for members of Scheduled Caste/ Scheduled Tribes/ Backward Classes or any other category or class of permanent residents of State under the provisions of Jammu and Kashmir Reservation Act, 2004 and the Reservation Rules in force.

8. **Training and Departmental Examination:-** Persons appointed to the service by competitive examination shall be required to undergo such training from time to time during the course of probation and to pass during the period of probation or trail such departmental examination as the Government may prescribe:

Provided that the Government may exempt, either wholly or partly, from such training or departmental examination or undergone training declared by Government to be equivalent to a departmental examination or training prescribed under these rules.

9. **Eligibility of Government servants for direct recruitment:** - A person already in the Government service may apply through proper channel for direct recruitment to a vacant post in any particular class or category in the service if he possesses the educational and other qualifications prescribed for recruitment to such class or category of post. The upper age limit of such Government servants shall be as provided in the general rules.

Provided that in the case of a post which requires a higher degree of specialization and or experience, the Government may prescribe higher age limit.

10. **Maintenance of seniority lists:** - Seniority of the members of the service shall be regulated under the Jammu and Kashmir Civil Service (Classification, Control and Appeal) Rules, 1956. The Head of Department shall maintain an up to date and final seniority list of members of the service.
11. **Residuary matters:** - In regard to matters not specifically covered by these rules, the members of the service shall be governed by rules/ regulations and orders applicable to the State Civil Service in general.
12. **Interpretation:-** If any question arises relating to the interpretation of these rules, the matter shall be referred to the Administrative Department whose decisions thereon shall be final and binding.
13. **Repeal and savings:** - (1) All rules corresponding to these rules and in force immediately before the commencement of these rules are hereby repealed.

- (2) Notwithstanding such repeal, any appointment order made or action taken under the provisions of the rules so repeated shall be deemed to have been made or taken under the corresponding provisions of these rules.

By order of the Government of Jammu and Kashmir.

Sd/-
(Khurshid A. Ganai) IAS
Principal Secretary to Government
General Administration Department

No. GAD(Vig)11-Adm/98-II

Dated: 28. 11. 2007

Copy to the:-

- Handled over
7-5.c. to the
concerned.*
1. Commr/ Secretary to Government, Law Department (w.7.s.c)
 2. Commissioner of Vigilance, J&K, Jammu;
 3. General Manager, Government Press, Jammu with the request that the notification may kindly be published in the next Government Gazette.
 4. Principal Private Secretary to Chief Secretary;
 5. Private Secretary to Principal Secretary, General Admn. Department
 6. I/C Website, GAD
 7. Govt. order file/ Stock File/ Monday Return

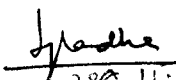
*Issued
28/11/07*

Padha
(Leena Padha)
Deputy Secretary to Government
General Admn. Deptt; (Vigilance)
/Fayaz/

SCHEDULE - I

Cadre strength of Jammu and Kashmir Vigilance Organization (Subordinate) Service Recruitment (Qualification & Eligibility) Rules, 2007.

S.No.	Designation of the post	Pay Scale	No. of posts
01	Prosecuting officer	6500-200-10500	09
02	Inspectors	6500-200-10500	55
03	Sub-Inspectors	5500-175-9000	05
04	Assistant Sub-Inspectors	4500-125-7000	03
05	Head Constable	4300-100-5900	05
06	Constable	3050-75-3950-80-4590	106
07	Assistant Accounts Officer	7450-225-11500	02
08	Accountant	5500-175-9000	01
09	Accounts Assistant	4500-125-7000	01
10	Junior Engineer	5700-200-10100	02
11	Head Draftsman	5500-175-9000	01
12	Section Officer	7450-11,500	03
13	Head Assistant	5000-150-8000	02
14	Senior Assistant	4000-100-6000	03
15	Junior Asstt- Cum-Data Entry Operator	3050-75-4910	02
16	Junior Assistant	3050-75-4910	08
17	Senior Stenographer	7450-11,500	04
18	Junior Stenographer	5000-150-8000	12
19	Steno Typist	4000-100-6000	05
20	Programme Assistant	6500-200-10500	02
21	Girdawar	5000-150-8000	01
22	Constable Driver	3050-75-4910	11
23	Orderlies	2550-55-2660-60-3200	20
24	Chowkidar	2550-55-2660-60-3200	02
25	Sweeper	2550-55-2660-60-3200	01


28.11.20
Deputy Secretary to Government
General Adm. Deptt. (Vigilance)

SCHEDULE - II

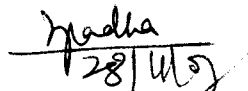
EXECUTIVE WING

Class	Category	Grade	Designation	Min. Qualification for direct recruitment	Method of recruitment
1	2	3	4	5	6
I	A	6500-200-10500	Prosecuting Officer	As prescribed by the Concerned Department.	100% by deputation from Police Department on the recommendations of Vigilance Commissioner.
	B	6500-200-10500	Inspectors	As prescribed by the Concerned Department.	100% by deputation from State Police Non-Gazetted Service/ CBI with the sanction of Administrative Deptt. on the recommendations of Vigilance Commissioner.
	C	7450-225-11500	Assistant Accounts Officer	As prescribed by the Concerned Department.	By deputation from Finance Deptt; with the prior consent of the Vigilance Commissioner.
	D	6500-200-10500	Programme Assistant	As prescribed by the Concerned Department.	100% by deputation from Police Department with the prior consent of the Vigilance Commissioner.
II	A	5700-200-10100	Junior Engineer	As prescribed by the Concerned Department.	By deputation from the Public Works Department with the prior consent of the Vigilance Commissioner.
III	A	5500-175-9000	Sub-Inspector	As prescribed by the Concerned Department.	100% by deputation from Police Department with the prior consent of the Vigilance Commissioner.
	B	5500-175-9000	Head Draftsman	As prescribed by the Concerned Department.	By deputation from the Public Works Deptt; with the prior consent of the Vigilance Commissioner.

IV	A	5500-175-9000	Accountant	As prescribed by the Concerned Department.	By deputation from the Finance Department with the prior consent of the Vigilance Commissioner.
	B	5000-150-8000	Girdawar	As prescribed by the Concerned Department.	By deputation from the Revenue Department with the prior consent of the Vigilance Commissioner.
V	A	4500-125-7000	Assistant Sub-Inspector	As prescribed by the Concerned Department.	100% by deputation from Police Department on the recommendations of Vigilance Commissioner.
	B	4500-125-7000	Accounts Assistant	As prescribed by the Concerned Department.	By deputation from the Finance Department with the prior consent of the Vigilance Commissioner.
VI		4300-100-5900	Head Constable	As prescribed by the Concerned Department.	100% by deputation from Police Department on the recommendations of Vigilance Commissioner.
VII		3050-75-4910	Constable Driver	As prescribed by the Concerned Department.	100% by deputation from Police Department with the prior consent of the Vigilance Commissioner.
VIII		3050-75-3950-80-4590	Constable	As prescribed by the Concerned Department.	100% by deputation from Police Department on the recommendations of Vigilance Commissioner.
MINISTERIAL WING					
I	A	7450-11,500	Section Officer	--	By selection from Class-II category 'A' having not less than 3 years service in that category.
	B	7450-11,500	Senior Stenographer	--	By selection from Class-II category 'B' (Junior Stenographer) having not less than 5 years service in that category.
II	A	5000-150-8000	Head Assistant	--	By promotion from Class-III category 'A' having at least 3 years service as such and having passed Secretariat Assistants Examination.

	B	5000-150-8000	Junior Stenographer	<p>i. Graduate from any recognized University having minimum speed of 65 & 35 words per minute in shorthand and type writing respectively.</p> <p>ii. Six months certificate course in computer applications from a recognized University.</p>	<p>a. 75% by direct recruitment.</p> <p>b. 25% by selection from Class-III category 'B' (Steno-Typist) having not less than 5 years service in that category.</p>
III	A	4000-100-6000	Senior Assistant	--	By promotion from Class-IV having at least 3 years service in that Class.
	B	4000-100-6000	Steno Typist	<p>i. Graduate from any recognized University having minimum speed of 65 & 35 words per minute in shorthand and type writing respectively.</p> <p>ii. Six months certificate course in computer applications from a recognized University.</p>	100% by direct recruitment
IV		3050-75-4910	Junior Assistant	<p>i. Graduate from any recognized University of knowledge of type writing having not less</p>	<p>a. 75% by direct recruitment.</p> <p>b. 25% by promotion from Class-VI category 'A' & 'B' i.e. orderlies and Chowkidars having passed Matriculation examination on</p>

				<p>than 35 words speed per minute.</p> <p>ii. Six months certificate course in computer applications from a recognized University.</p>	<p>the recommendations of the Departmental Promotion Committee, who qualify type test requiring a minimum speed of 25 words per minute in order of seniority.</p>
V		3050-75-4910	Jr. Asstt; Cum Data Entry Operator	Bachelors Degree with one year Diploma Course in Application Software/Office Automation Software from a recognized Institute.	100% by direct recruitment.
VI	A	2550-55-2660-60-3200.	Orderlies	Matric from any recognized University/ Board of School Education or equivalent examination.	100% by direct recruitment.
	B	2550-55-2660-60-3200.	Chowkidar	Matric from any recognized University/ Board of School Education or equivalent examination.	100% by direct recruitment.
	C	2550-55-2660-60-3200.	Sweeper	Middle passed or equivalent examination.	100% by direct recruitment.


 Deputy Secretary to Government
 General Administration Department