

Government of Jammu and Kashmir
General Administration Department
(All India Services Section)
Civil Secretariat, Jammu/ Srinagar

Subject: Recording of PAR for the year 2020-21- Instructions regarding.
Reference: F.No.11059/01/2014-AIS-III(Part) dated 16th June, 2021 of the Department of Personnel and Training, Government of India.

Circular No.39-JK(GAD) of 2021
Dated: 28.09.2021

The Department of Personnel and Trainings, Government of India, vide OM bearing F.No.11059/01/2014-AIS-III(Part) dated 16th June, 2021, has fixed the following timelines for filing online Performance Appraisal Reports (PARs) in respect of the All India Service Officers on the SPARROW Portal:

Activity	Timeline
Self appraisal for current year	31 st August, 2021
Appraisal by Reporting Authority	30 th September, 2021
Appraisal by Reviewing Authority	15 th November, 2021
Appraisal by Accepting Authority	31 st December, 2021

However, it has been observed that a good number of IAS Officers working in the Union territory of Jammu and Kashmir, have not submitted their self appraisals for the year assessment year 2020-21, resulting in delay in recording the PARs at the level of concerned Reporting/Reviewing/Accepting Authorities, which has been viewed seriously by the authorities.

Accordingly, all concerned are enjoined upon to submit their Self Appraisals immediately without any further delay, failing which their PAR for the assessment year 2020-21 shall be force forwarded to the concerned Reporting Authorities, without further notice.



(Manoj Kumar Dwivedi) IAS
Commissioner/Secretary to the Government

No: GAD-SER/IAS/PAR/2020-21

Dated:28.09.2021

Copy to:

1. All Financial Commissioners (Additional Chief Secretaries).
2. Director General of Police, J&K.
3. All Principal Secretaries to the Government.

4. Principal Secretary to the Lieutenant Governor, J&K.
5. Principal Resident Commissioner, J&K Government, New Delhi.
6. All Commissioner/Secretaries to the Government.
7. Chief Electoral Officer, J&K.
8. Divisional Commissioner, Kashmir/Jammu.
9. Chairperson, J&K Special Tribunal.
10. Director General, J&K Institute of Management and Administration & Rural Development.
11. All Deputy Commissioners.
12. All Heads of the Departments/Managing Directors/Secretary, Advisory Boards.
13. Director Information, J&K.
14. Secretary, PSC/SSB/J&K Academy of Art, Culture & Languages.
15. Director Estates.
16. Director Archives, Archeology & Museums, J&K.
17. Secretary, J&K Legislative Assembly.
18. General Manager, Government Press, Srinagar/Jammu.
19. Private Secretary to the Chief Secretary.
20. Private Secretary to the Advisor (F)/(B) &(BK) to the Lieutenant Governor.
21. Private Secretary to the Commissioner/Secretary to the Government.
22. Circular File/Stock file/Website, GAD.