



GOVERNMENT OF JAMMU AND KASHMIR  
GENERAL ADMINISTRATION DEPARTMENT  
CIVIL SECRETARIAT, JAMMU

**Subject:-** Time barred claims under the Jammu and Kashmir Civil Services (Medical Attendance cum Allowance) Rules, 1990.

**Circular No.34-JK(GAD) of 2023**  
**Dated:19.12.2023**

It has been observed that medical reimbursement claims submitted under the Jammu and Kashmir Civil Services (Medical Attendance cum Allowance) Rules, 1990, are not being presented by the beneficiaries within prescribed time limits resulting in rendering such claims as 'time barred'. Further, instructions as regards processing of such time barred claims are not being adhered to, as already notified in terms of the General Financial Rule-2017 read with circular instructions issued by the Finance Department vide No. A/23(08)-I-B-184 dated: 18.02.2021.

The non-settlement of such claims, without pre-requisite formalities as laid down in norms and guidelines, has been viewed seriously by the authorities. Therefore, it is accordingly reiterated that in case, the medical claim is not preferred within a time limit from the date of completion of treatment, the same shall not be considered for placement before authorities, provided exceptional grounds are brought on record justifying valid reasons for the delay in preferring the claim, as prescribed in the GFR-2017.

All the Administrative Secretaries and Heads of Departments are accordingly impressed upon to circulate these instructions amongst their respective Departments/offices.

**Sd/-**  
**(Sanjeev Verma) IAS**  
Commissioner/Secretary to the Government

No.GAD-SERVOKAS/669/2021-02-GAD

Dated: 19.12.2023

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1. All Financial Commissioners (Additional Chief Secretaries).
2. Director General of Police, J&K
3. Director General, IMPA & RD.
4. All Principal Secretaries to the Government
5. Principal Secretary to the Lieutenant Governor
6. Principal Resident Commissioner, J&K Government, New Delhi

7. All Commissioner/Secretaries of the Government.
8. Chief Electoral Officer, J&K.
9. Divisional Commissioner, Kashmir/Jammu.
10. All Deputy Commissioners.
11. Chairperson, J&K Special Tribunal.
12. Director Information, J&K.
13. All Heads of the Departments/Managing Directors/Secretary, J&K Advisory Boards.
14. Secretary, J&K Public Service Commission/Service Selection Board/ Board of Professional Entrance Examination.
15. Private Secretary to the Chief Secretary.
16. Private Secretary to Advisor (B) to the Lieutenant Governor.
17. Private Secretary to Commissioner/Secretary to the Government, General Administration Department.
18. Circular file/StockFile/Website, GAD.

  
(Vikas Verma) JKAS 19/12/23

Additional Secretary to the Government