

**Government of Jammu and Kashmir**  
**General Administration Department**  
Civil Secretariat, Jammu/ Srinagar.

**NOTIFICATION**

**Srinagar, the 25<sup>th</sup> of August, 2021**

**Subject:** Processing of Annual Performance Reports (APRs) for the members of Jammu and Kashmir Administrative Service on SPARROW Platform for the assessment year 2020-21.

Attention of the members of Jammu and Kashmir Administrative Service is invited towards the Government Order No. 581-JK(GAD) of 2021 dated 06.07.2021, wherein the last date for submission of online Self Assessment of Annual Performance Report (APRs) on 'J&K SPARROW platform' for the assessment year 2020-21 has been fixed as 31<sup>st</sup> August, 2021 in view of the prevailing situation arising due to COVID-19 pandemic.

It has been observed that despite the extension of timelines for processing of APRs, one hundred forty seven (147) officers of the service have not yet submitted their Self Assessment for completing the process. The details of such officers who have lagged behind in filling their online Self Assessment of APRs on the SPARROW application (J&K) for the assessment year 2020-21 as on date are provided at **Annexure-A**.

The non-seriousness on part of these officers can defeat the very essence of shifting to online mode of filing APRs for Jammu and Kashmir Administrative Service. These officers are accordingly directed to complete their Self Assessment of APRs on SPARROW platform by 31.08.2021 positively and in case of non compliance the APRs shall be "Force Forwarded" to next authority who shall deal with such cases in terms of Para III(1) of the APR Guidelines notified vide Government Order No. 1311-GAD of 2001 dated 09.11.2001.



**(Manoj Kumar Dwivedi) IAS**  
Commissioner/ Secretary to the Government

No. GAD-SERVOKAS/43/2021

Dated: 25.08.2021

Copy to the Advisor to Hon'ble Lieutenant Governor, Union Territory of Ladakh.

Copy also to the:

1. Financial Commissioner (Additional Chief Secretary), Finance Department.
2. Financial Commissioner (Additional Chief Secretary), Health and Medical Education Department.

3. Director General of Police, J&K.
4. All Principal Secretaries to Government.
5. Principal Resident Commissioner, J&K Government, New Delhi.
6. Principal Secretary to the Lieutenant Governor.
7. All Commissioner/ Secretaries to the Government.
8. Chief Electoral Officer, J&K.
9. Director General, J&K Institute of Management, Public Administration and Rural Development, Jammu.
10. Commissioner/ Secretary, General Administration Department, Union Territory of Ladakh.
11. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
12. Divisional Commissioner, Jammu/Kashmir.
13. All Heads of the Department/ Managing Directors.
14. Chairperson, J&K Special Tribunal.
15. All Deputy Commissioners.
16. Director Information, J&K.
17. Director, Estates, J&K.
18. Director, Archives, Archaeology and Museums, J&K.
19. Secretary, J&K Public Service Commission.
20. Secretary, J&K Services Selection Board.
21. OSD/ Special Assistant(s) to Advisor (F)/(B)/(BK) to Lieutenant Governor.
22. General Manager, Government Press, Jammu/Srinagar.
23. Private Secretary to the Chief Secretary, J&K.
24. Private Secretary to Commissioner/ Secretary to the Government, General Administration Department.
25. In-charge website, GAD.
26. Notification file.

**ANNEXURE 'A'**

**APRs pending with officers of Jammu and Kashmir Administrative Service for Self Assessment on JKAS SPARROW platform as on 25.08.2021 (alphabetical order)**

S.No	Officer Name	Officer Designation as per SPARROW portal
1	ABDUL MAJEED LONE	JOINT DIRECTOR
2	ABDUL MAJEED RATHER	TEHSILDAR
3	ABDUL RASHID RAINA	UNDER SECRETARY
4	AIJAZ HUSSAIN MALIK	STATE TAXES OFFICER
5	AJAY SALAAN (SC)	DISTRICT SOCIAL WELFARE OFFICER
6	AKANKSHA KALSOTRA	PROJECT OFFICER
7	ALI AFSAR KHAN	ADDITIONAL SECRETARY
8	ALIYA TABASSUM	TEHSILDAR
9	ANURADHA	BLOCK DEVELOPMENT OFFICER
10	ANURADHA GUPTA	DIRECTOR
11	ARCHANA RAINA	DEPUTY SECRETARY
12	ARSHI RASOOL	BLOCK DEVELOPMENT OFFICER
13	ARTI (SC)	TEHSILDAR
14	ASIF HAMID KHAN	REGISTRAR
15	ASSABAH UL ARJAMAND KHAN	BLOCK DEVELOPMENT OFFICER
16	AVLEEN KOUR BALI	COLLECTOR
17	AZEETA SEHER QURESHI	UNDER SECRETARY
18	AZIZ AHMAD RATHER	ASSISTANT COMMISSIONER
19	BABU RAM	GENERAL MANAGER
20	BASHIR AHMAD LONE	ADDITIONAL SECRETARY
21	BASHIR-UL-HASSAN (RBA)	BLOCK DEVELOPMENT OFFICER
22	BHAWANI ATRI (SC)	TEHSILDAR
23	BILAL AHMAD BHAT	ADDITIONAL COMMISSIONER
24	BILAL AHMAD (RBA)	BLOCK DEVELOPMENT OFFICER
25	CHANDER KANT BHAGAT	BLOCK DEVELOPMENT OFFICER
26	CHAND SINGH	UNDER SECRETARY
27	DALJEET SINGH	BLOCK DEVELOPMENT OFFICER
28	DEVINDER PAUL	-
29	DR. RAJ KUMAR THAPA	REGIONAL TRANSPORT OFFICER
30	DR. ZAHOR AHMAD RAINA	DEPUTY SECRETARY
31	FAROOQ AHMAD SHAH	JOINT FINANCIAL COMMISSIONER
32	GHULAM MOHAMMAD BHAT	PROJECT OFFICER
33	GOPAL SINGH	SUB DISTRICT MAGISTRATE
34	GUL HASSAN KRAIPAK	DEPUTY DISTRICT ELECTION OFFICER
35	GULZAR AHMAD DAR	-
36	GULZAR AHMAD RATHER	COLLECTOR
37	GURDEV KUMAR (RBA)	GENERAL MANAGER
38	HILAL AHMED MIR	DISTRICT PANCHAYAT OFFICER
39	INAM UL HAQ SIDIQI	CHIEF EXECUTIVE OFFICER
40	INDU KANWAL	DEPUTY COMMISSIONER
41	INDU SAKSHI	FUNCTIONAL MANAGER
42	INZAR AHMED RANA (ST)	ASSISTANT REGIONAL TRANSPORT OFFICER
43	IRSHAD AHMAD	ADDITIONAL SECRETARY

44	ISHTIAQ AHMAD BHAT	DEPUTY SECRETARY
45	JAHANGIR HASHMI	ADDITIONAL SECRETARY
46	KAISER AHMAD BHAWANI	ASSISTANT COMMISSIONER
47	KAVITA PANDOH	BLOCK DEVELOPMENT OFFICER
48	KHALID JAHANGIR	CHAIRMAN
49	KHALID MAJEED	ADDITIONAL SECRETARY
50	KULBUSHAN KHAJURIA	ASSISTANT COMMISSIONER
51	LATEEF HUSSAIN	ASSISTANT DIRECTOR
52	MAJID KHALIL AHMAD DRABU	MANAGING DIRECTOR
53	MANTASHA BINTI RASHID	FUNCTIONAL MANAGER
54	MASOOD AHMAD QAZI	REVENUE OFFICER
55	MASOOD AHMED BICHOO	DEPUTY DISTRICT ELECTION OFFICER
56	MAZAHIR HUSSAIN SHAH	BLOCK DEVELOPMENT OFFICER
57	MEHMOOD RIAZ (RBA)	TEHSILDAR
58	MIR NASROOL HILAL JERI (OPG)	ASSISTANT COMMISSIONER
59	MIR TARIQ ALI	DIRECTOR
60	MIR ZAHIDA	DEVELOPMENT OFFICER
61	MOHAMMAD ASHRAF DHOBI	JOINT REGISTRAR
62	MOHAMMAD ASSADULLAH RATHER	GENERAL MANAGER
63	MOHAMMAD HANIEF MALIK	ADDITIONAL DISTRICT DEVELOPMENT COMMISSIONER
64	MOHAMMAD HARUN	SPECIAL SECRETARY
65	MOHAMMAD HUSSAIN MIR	STATE TAXES OFFICER
66	MOHAMMAD IQBAL MALIK (RBA)	TEHSILDAR
67	MOHAMMAD NAZIR SHEIKH	DEPUTY COMMISSIONER
68	MOHAMMAD RAFEEQ BHAT (RBA)	ASSISTANT DIRECTOR
69	MOHAMMAD ROUF REHMAN	ASSISTANT COMMISSIONER
70	MOHAMMAD YOUNIS MALIK	DIRECTOR
71	MOHD. ASHRAF (RBA)	BLOCK DEVELOPMENT OFFICER
72	MOHD ASHRAF WANI	ADMINISTRATIVE OFFICER
73	MOHD. FAROOQ (ALC)	TEHSILDAR
74	MOHD. SAGIR (ST)	ASSISTANT DIRECTOR
75	MOHD. TOQEER	BLOCK DEVELOPMENT OFFICER
76	MUBASHIR MOHD BHAT (RBA)	TEHSILDAR
77	MUDASIRAH	ASSISTANT REGISTRAR
78	MUDASIR AHMAD	ASSISTANT DIRECTOR
79	MUDASIR AHMAD	SUB DISTRICT MAGISTRATE
80	MUFTI MOHAMMAD FARID UD DIN	CHIEF EXECUTIVE OFFICER
81	MUKHLIS ALI	BLOCK DEVELOPMENT OFFICER
82	MUKHTAR AHMED	DEPUTY SECRETARY
83	MUMTAZ AHMAD PIR	BLOCK DEVELOPMENT OFFICER
84	MUNIR UL ISLAM	DIRECTOR
85	MUSHTAQ AHMAD	CHIEF EXECUTIVE OFFICER
86	NAGENDRA SINGH JAMWAL	ADMINISTRATOR
87	NARESH KUMAR	SUB DIVISIONAL MAGISTRATE
88	NASIR AHMAD LONE	CHIEF EXECUTIVE OFFICER

89	NAZIA HASSAN	DEPUTY DIRECTOR
90	NOOR ALAM	DEPUTY SECRETARY
91	NUZHAT KHURSHID QURASHI	PROJECT OFFICER
92	PARUL KHAJURIA	OFFICER
93	PREETI SHARMA	MANAGER
94	PRINCE NOORUL HAMID	SUB DISTRICT MAGISTRATE
95	PRITAM LAL ATRI	MEMBER
96	PUNICA	TEHSILDAR
97	RAFIQ AHMAD	TEHSILDAR
98	RAHUL SHARMA	SPECIAL SECRETARY
99	RAJ KUMAR KATOCH	DIRECTOR
100	RAM PAUL (SC)	BLOCK DEVELOPMENT OFFICER
101	RAVINDER KUMAR BHAT	MISSION DIRECTOR
102	REHANA BATUL	DIRECTOR GENERAL
103	RITU MAHAJAN	PROJECT OFFICER
104	RIZWAN ASGAR	DEPUTY DISTRICT ELECTION OFFICER
105	ROSHAN LAL	JOINT DIRECTOR
106	SACHIN DEV SINGH	CHIEF EXECUTIVE OFFICER
107	SAJAD AHMAD BHAT	BLOCK DEVELOPMENT OFFICER
108	SALEEM AHMAD	SUB DISTRICT MAGISTRATE
109	SALEEM BEIGH	DEPUTY SECRETARY
110	SAMMER NAIK	DEPUTY DIRECTOR
111	SATISH KUMAR	REGISTRAR
112	SAVITA CHOUHAN (SC)	STATE TAXES OFFICER
113	SHABIR AHMED WANI	DEPUTY SECRETARY
114	SHABNAM RASHID	GENERAL MANAGER
115	SHALINI RAINA	BLOCK DEVELOPMENT OFFICER
116	SHARIQ IQBAL LONE (ST)	ASSISTANT DIRECTOR
117	SHAZIYA REHMAN (RBA)	ASSISTANT DIRECTOR
118	SHOAIB NOOR	BLOCK DEVELOPMENT OFFICER
119	SHOKATH AHMAD SHOKETH	DISTRICT SOCIAL WELFARE OFFICER
120	SNOBER JAMEEL	BLOCK DEVELOPMENT OFFICER
121	SONA GUPTA	BLOCK DEVELOPMENT OFFICER
122	SONALI ARUN GUPTA	JOINT REGISTRAR
123	SUGANDHI BANOTRA	TEHSILDAR
124	SUHAIL-UL-ISLAM	PROJECT MANAGER
125	SUHAYB AHMAD WANI	ASSISTANT REGIONAL TRANSPORT OFFICER
126	SUNINDER JEET KOUR	TEHSILDAR
127	SURIYA JABEEN	MANAGING DIRECTOR
128	SUSHIL KUMAR KHAJURIA	ASSISTANT COMMISSIONER
129	SYED AHMAD KATARIA	SUB DISTRICT MAGISTRATE
130	SYED ALTAF HUSSAIN MUSVI (RBA)	SUB DISTRICT MAGISTRATE
131	SYED FARHANA ASGAR	DISTRICT SOCIAL WELFARE OFFICER
132	SYED FAROOQ AHMAD	ADDITIONAL PRIVATE SECRETARY
133	SYED SHAHNAWAZ	ASSISTANT COMMISSIONER
134	SYED SHAHNAWAZ AHMAD BUKHARI	COMMISSIONER
135	TAHIR MOHI U DIN WANI (ST)	NOT AVAILABLE
136	TALAT MAHMOOD WANI	BLOCK DEVELOPMENT OFFICER

137	TARIQ HUSSAIN GANAI	DEPUTY COMMISSIONER
138	TILAK RAJ SHARMA	ADDITIONAL SECRETARY
139	UMAR SHAFI PANDIT	SUB DIVISIONAL MAGISTRATE
140	VIPAN BHAGAT	FIELD PUBLICITY OFFICER
141	WAKEEL AHMED BATT	ADMINISTRATIVE OFFICER
142	ZAFFAR SHAWAL	ADDITIONAL DEPUTY COMMISSIONER
143	ZAMEER AHMAD RESHU	ASSISTANT COMMISSIONER
144	ZEENAT ARA	DISTRICT PROGRAMME OFFICER
145	ZUBAIR AHMAD	NOT AVAILABLE
146	ZUBAIR HUSSAIN SHAH	ASSISTANT COMMISSIONER
147		