



**Government of Jammu and Kashmir**  
**General Administration Department**  
Civil Secretariat, J&K

**Subject:** Deputation of Senior Assistants and Junior Assistants for undergoing the J&K Secretariat Assistants Training Course at J&K IMPARD.

**Government Order No.1125-JK(GAD) of 2023**  
**Dated:15.09.2023**

It is hereby ordered that the Departments/Offices as per Annexure to this Government Order shall depute Senior Assistants/Junior Assistants as per the number indicated against each for undergoing the J&K Secretariat Assistants Training Course (SATC) at the J&K Institute of Management, Public Administration and Rural Development, Jammu/Srinagar for a period of two months w.e.f. **25.09.2023 to 23.11.2023.**

All the concerned Heads of Departments are impressed upon to relieve the officials strictly in accordance with the seniority against the allocated slots. The Officials shall ensure their presence during the training period and shall report to J&K IMPARD at 10.00 A.M on 25.09.2023 (FN).

The salary in respect of the trainees shall continue to be drawn from their respective Departments/Offices on production of monthly Attendance Certificate from J&K IMPARD, Jammu/Srinagar.

**By order of the Government of Jammu and Kashmir.**

Sd/-

(Sanjeev Verma) IAS

**Commissioner/Secretary to the Government**

Dated:15.09.2023

No. GAD-ESTB/71/2021-02-GAD

Copy to:

1. Advisor to the Hon'ble Lieutenant Governor, Union Territory of Ladakh.
2. Administrative Secretary, General Administration Department, Union Territory of Ladakh.

Copy also to the:

1. All Administrative Secretaries.
2. Director General, J&K Institute of Management, Public Administration and Rural Development.
3. Joint Secretary (J&K), Ministry of Home Affairs, Government of India.
4. Divisional Commissioner, Kashmir/Jammu.
5. All concerned Deputy Commissioners.
6. Director, Archives, Archaeology & Museums, J&K.
7. Director, Information, J&K. He is requested to kindly publish this order in all leading dailies at Jammu and Srinagar for information of all the concerned.
8. All concerned Heads of the Departments.
9. Private Secretary to the Chief Secretary, J&K.
10. Private Secretary to Commissioner/Secretary to the Government, GAD
11. Government Order/Stock files/Website, GAD. *"Hindi and Urdu Versions shall follow"*


(Shakeeb Arsallan) JKAS

**Under Secretary to the Government**

Annexure to Government Order No.1125-JK(GAD) of 2023 Dated:15.09.2023

S.No.	Name of the Office	Senior Assistants (Division/District/UT Cadre) to be deputed for SATC	
		J&K IMPARD Jammu	J&K IMPARD Srinagar
1	Fisheries Department, J&K	1	2
2	Office of Chief Conservator of Forests, Kashmir/Jammu	3	5
3	Department of Wildlife Protection, J&K	3	4
4	Department of Soil and Water Conservation	1	0
5	Department of Wildlife Protection, J&K	0	2
6	General Administration Department (UT of Ladakh)	15	15

S.No.	Name of the Office	Junior Assistants (Division/District/UT Cadre) to be deputed for SATC	
		J&K IMPARD Jammu	J&K IMPARD Srinagar
1	Deputy Commissioner, Poonch	3	0
2	Sheep Husbandry, Kashmir	0	1
3	Fisheries Department, J&K	0	1
4	Office of Chief Conservator of Forests, Kashmir/Jammu	4	2
5	Department of Wildlife Protection, J&K	4	7
6	Department of Soil and Water Conservation	3	2
7	J&K Lake Conservation & Management Authority	0	3
8	Building Centre, Srinagar	0	1
9	Youth Services & Sports Department	6	8
10	Chief Engineer, Irrigation and Flood Control Department	75	75
11	General Administration Department (UT of Ladakh)	15	15

  
 (Shakeeb Arsallan) JKAS  
 Under Secretary to the Government